



City of Marietta

Meeting Minutes

BOARD OF LIGHTS AND WATER

205 Lawrence Street
Post Office Box 609
Marietta, Georgia 30061

William B. Dunaway, Chairman
James W. King, Vice Chairman
Bruce E. Coyle, Resident Member
Charles L. "Chuck" George, Resident Member
Arthur D. Vaughn, Resident Member
Harlon D. Crimm, Non-Resident Member
Alice Summerour, Non-Resident Member

Monday, October 6, 2008

12:00 PM

BLW Admin.-2nd Floor Board Room

Presiding: William B. Dunaway

Present: Bruce E. Coyle, Jim King, Harlon D. Crimm and Charles L. "Chuck" George

Absent: Alice Summerour and Arthur D. Vaughn

Also Present:

Philip M. Goldstein, Council - Ward 7

Robert Lewis, General Manager

Eldon Basham, Assistant Board Attorney

William Bruton, City Manager

Stephanie Guy, Board Clerk

CALL TO ORDER AND ROLL CALL:

Mayor William B. Dunaway called the meeting to order at 12:06 p.m.

I. MINUTES:

20081109 Regular Meeting - September 8, 2008

Review and approval of the September 8, 2008 regular meeting minutes.

A motion was made by Board member King, seconded by Director Crimm, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

II. APPOINTMENTS/PRESENTATIONS:

20081061 Georgia Association of Water Professionals (GAWP) Presidential Award

Jack Dozier, Executive Director of the Georgia Association of Water Professionals (GAWP), to recognize Marietta Water's Kim Holland for her volunteer activities.

This matter was Presented.

III. APPEARANCES:

IV. BLW OPERATING DEPARTMENTS:

Business Analysis:

20081200 BLW Board Strategic Business Plan 2008 Goals/ Objective 4D

Deliverable for BLW Board Strategic Business Plan 2008, Objective 4D, periodic report of the Marietta Board of Lights and Water's financial performance using the adopted key business indicators (KBIs).

Business Analysis, Herb Edwards, presented information regarding the deliverable for Strategic Business Plan 2008, Objective 4D.

This matter was Reported.

Customer Care:**20081203 New Marietta BLW Policy No. 2.25, Identity Theft Protection**

Motion to adopt the new Marietta BLW Policy and Procedure No. 2.25, Identity Theft Prevention, effective November 1, 2008, to comply with regulations issued by the Federal Trade Commission in the Fair and Accurate Credit Transactions (FACT) Act of 2003.

A motion was made by Board member King, seconded by Director Crimm, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

Electrical:**20081239 Project Updates/ Roswell Street and Tower Road**

Update on the Roswell Street Project, Phases I and II, and the Tower Road Project.

Electrical Director, Tom Bell, presented an update on the Roswell Street Project, Phases I and II, and the Tower Road Project.

This matter was Reported.

Marketing:**20081205 New Marietta BLW Policy No. 4.23, Residential Surge Protection Program**

Motion to ratify the proposed new Marietta BLW Policy and Procedure No. 4.23, Residential Surge Protection Program.

A motion was made by Board member King, seconded by Board member George, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

Water & Sewer:**20081206 Marietta BLW Policy No. 3.22, Sewer Service Rates**

Motion to approve recommended changes to Marietta BLW Policy and Procedure No. 3.22, Sewer Service Rates.

A motion was made by Board member Coyle, seconded by Board member George, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

20081207 Tower Road Area Utilities Relocation Project/ Contract Award

Motion to ratify the award of the contract for the Tower Road Area Relocation Project to K.M. Davis Contracting Co., Inc., in the amount of \$609,413.10.

Motion to ratify the award of the contract for the Tower Road Area Relocation Project to K.M. Davis Contracting Co., Inc., in the amount of \$609,413.10.

Further, to approve a budget amendment in the amount of \$460,000 (a portion of the total cost) from the Use of Reserves account.

A motion was made by Board member Coyle, seconded by Board member George, that this matter be Approved. The motion carried by the following vote:

Vote: 5 – 0 – 0

Approved as Amended

V. CENTRALIZED SUPPORT:

Finance:

20081242 BLW Finance Reports

Review of the Finance reports for September 2008

Finance Director, Sam Lady, presented the BLW Financial Report for September 2008.

This matter was Reported.

20081209 Year-end Reserves Projections

Report on BLW year-end reserves projections.

This matter was Reported.

Management Information Systems:

No items for consideration.

VI. COMMITTEE REPORTS:

VII. CHAIRPERSON'S REPORT:

VIII. BOARD ATTORNEY'S REPORT:

IX. GENERAL MANAGER'S REPORT:

20081210**Municipal Electric Authority of Georgia (MEAG) Board Meeting**

Report from the September 18, 2008 Municipal Electric Authority of Georgia (MEAG) Board meeting.

General Manager, Robert Lewis presented a report from September 2008 Municipal Electric Authority of Georgia (MEAG) Board meetings.

This matter was Reported.

X. OTHER BUSINESS:**XI. EXECUTIVE SESSION (at the Board's discretion):****20081243****Executive Session**

Motion to enter Executive Session to discuss legal, real estate or personnel matters.

Not Held.

ADJOURNMENT:

The meeting was adjourned at 1:56 p.m.

Approved by City Council:

Date: _____

William B. Dunaway, Mayor

Attest: _____

Stephanie Guy, City Clerk

Approved by Board of Lights and Water:

Date: _____

William B. Dunaway, Chairman

Attest: _____

Stephanie Guy, Board Clerk